

**GOVERNMENT OF ANDHRA PRADESH
HEALTH MEDICAL & FAMILY WELFARE DEPARTMENT**

Order No.17/COVID-19/2020,

Date: 06.04.2020

Sub: HMFWD – COVID-19 – Establishment of Hospital preparedness team in Control Room –
reg;

Ref : R C.No.085/ SPM U.NH M12020 (Proceedings of Director, Health, Family Welfare &
Mission Director, National Health Mission)

COVID INSTANT ORDER - 17

1. In continuation to orders issued vide Ref 1st cited, and in view of increasing COVID-19 positive cases in the state, District Collectors have constituted District Control Rooms in all the districts for surveillance, monitoring, sample collection and transport, containment and material & supply management.
2. As the hospitalization rate is increasing and is expected to grow even more, hospital preparedness and hospital management have become the activity of highest importance. In this regard, there is a need for District Control Room (DCR) to monitor Hospital preparedness activities closely.
3. The following activities shall also be monitored by the DCR:
 - a. Manpower Management in State & District COVID Hospitals
 - i. Ensure Roster wise & timely attendance of all the staff viz., Specialists/CAS/PGs/HS/Nursing staff/Paramedics/MNO/FNO, sanitation staff, security etc., in ICU & non-ICU wards of all Hospitals
 - ii. Maintaining reserve staff at all levels
 - b. Equipment & Material Management
 - i. Ensure availability of PPE, Masks and consumables including surgical consumables.
 - ii. Ensure availability of all required drugs including pediatric doses and other emergency care drugs
 - iii. Ventilator movement, installation and proper functioning without any interruption of ICU services
 - iv. Oxygen supply
 - v. Coordinate with Bio-medical engineers & Technicians to repair/install ventilators
 - c. Patient Case Management in all COVID designated Hospitals.
 - i. Upload the Case records of all patients at the hospital and keep track of each patient health status and upload the data twice every day at 7.00AM and 7.00Pm
 - ii. Coordinate with sample collection team and make sure all protocols are adhered in Patient Management
 - d. Ambulance transport, Logistics, Security and Sanitation at all COVID Hospitals.
 - e. Submit the Daily Situation report (Hospital Preparedness) to State COVID Control Center every day and responsible for updating the MIS portal.
4. The compliance report of the same and the contact details of the Hospital Preparedness team have to be communicated to the State COVID Control Center (covidreports.ap@gmail.com) by 07.04.2020


SPECIAL CHIEF SECRETARY TO GOVERNMENT

To
All the Collector & District Magistrates

Copy to :

All the Joint Collector & additional district magistrates
All the DM&HOs / DCHSs in the State